

(A GOVERNMENT OF INDIA ENTERPRISE)
SR CELL, Corporate Office
8th Floor, Bharat Sanchar Bhawan,
Harish Chander Mathur Lane,
Janpath, New Delhi-110 001

F. No. BSNL/32-1/SR/2011

Dated: 27.10.2011

To

All CGMs.

Sub: Absorption of Group 'A' officers in MTNL/BSNL-Calling of option regarding:

The matter of verification of service particulars and the signature of the controlling officer in respect of option forms submitted by the CGMs has been examined in the corporate office and it is decided that the field units shall forward the option forms for absorption in BSNL/MTNL in respect of CGMs to the Sr. GM (Pers). In turn, Sr. GM (Pers) shall be responsible for completing the required formalities.

PGM (SR), BSNL C.O.

## Copy to:

- 1. ES to CMD, BSNL.
- 2. Sr.PPS to Director (HR), BSNL C.O.
- 3. Joint Secretary (T), DOT.
- 3. G.M. (Estt).BSNL C.O.
- 4. Sr. GM (Pers)- with the request to ensure that all the option forms duly completed in accordance with the instructions issued by DOT are sent to SR Cell for onward transmission to DOT.